

Kendriya Vidyalaya Panisagar

School Committee List

The school has constituted various committees for the smooth conducting of various activities (Academic & Co curricular activities in the school).

- EXAM DEPARTMENT
 - ADMISSION
 - TIME TABLE
 - CMP
 - CCA ETC
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For the year 2020 - 21

Committee Details

DEPARTMENTAL IN-CHARGES (2020 - 21)

W.E.F. 01.04.2020

S.N	DEPARTMENT	IN-CHARGE TEACHERS
1	EXAM DEPARTMENT	
	SECONDARY(INTERNAL)	MR. NAMAN RATHAUR PGT(PHYSICS) I/C MR. SHEKHAR GODALA PGT(CS)
	CBSE/EXTERNAL	MR. RAGI UDAYKUMAR PGT(MATHS) MR. NARENDER YADAV TGT(SST)
	PRIMARY	MR. SANTOSH KUMAR (PRT) I/C MR. SARVESH KUMAR(PRT) MRS. KALPA CHAKROBORTY (PRT)
2	ADMISSION	MR. MANDEEP KUMAR PGT(Biology) ADMISSION I/C MR. SANTOSH KALE PRT MRS. REKHA RAWAT PRT MRS. ANUPAMA JALAN PRT
3	TIME TABLE	MR. NAMAN RATHAUR PGT(PHYSICS) I/C MR. SARVESH KUMAR(PRT) MR. NARENDER YADAV TGT(SST)
4	CMP	MRS. REKHA RAWAT (PRT) I/C MR. SANTOSH KUMAR (PRT)
5	CCA I/C	
	PRIMARY	MR. SARVESH KUMAR (PRT)
	SECONDARY	MRS. GAYATRI KAMAN PGT (ENG) MR. SAGIR AHAMADPGT (HINDI)

	ENGLISH	MRS. GAYATRI KAMAN PGT (ENG)
	HINDI	MR. SAGIR AHAMAD PGT (HINDI)
6	MORNING ASSEMBLY	MR. BISWAJIT DAS (TGT WE) MR. NARENDER YADAV TGT(SST)
7	INTEGRITY CLUB	MR. SANTOSH KUMAR (PRT) I/C MRS ANUPAMA JALAN (PRT)
8	SCOUT AND GUIDES CUBS AND BULBUL	MR. SHAWON DAS TGT(AE) MRS. REKHA RAWAT MR. SANTOSH KUMAR (PRT) MR. SARVESH KUMAR(PRT MRS. KALPA CHAKROBORTY (PRT)
9	LIBRARY	MR. SHAWON DAS
10	CLEANLINESS	MRS. MEENAKSHI SAINI TGT(PHE) I/C MRS. KALPA CHAKROBORTY (PRT) MR. S.C. NATH (SUB STAFF)
11	GARDENIING	MR. MANDEEP KUMAR PGT(BIO) MR. SHYAMAL (SUB STAFF)
12	GAMES AND SPORTS	MRS. M. SAINI TGT(P&HE) I/C
13	MAINTANENCE & REPAIR (ELECTRIC AND CIVIL WORK)	MR. BISWAJIT DAS TGT (WE) MRS. ANUPAMA JALAN (PRT) MR. SHAWON DAS TGT(AE)
14	PA SYSTEM	MR. BISWAJIT DASTGT WE I/C MR. MONI SINGHA (SUB STAFF))
15	DISASTER MANAGEMENT	MR. SHAWON DAS TGT (AE) I/C MR. NARENDER YADAV TGT(SST) MR. S.C.NATH (SUB STAFF)
16	HEALTH AND MEDICAL CHECKUP	MRS. M. SAINI TGT(PHE) I/C MRS. KALPA CHAKROBORTY (PRT)
17	FURNITURE	MR. RAGI UDAYKUMAR PGT(MATHS) MRS. GAYATRI KAMAN (LIB) MR. SANTOSH KUMAR (PRT)
18	COMPUTER(LCD,PROJECTOR, OHP,TVS,TAPES,AUDIO VISUAL AIDS)	MR. SHEKHAR GODALA PGT(CS) MR. SARVESH KUMAR (PRT)
19	DISCIPLINE	MRS. M.SAINI I/C MR. NAMAN RATHAUR PGT (PHY) MR. SHAWON DAS (TGT ART) MR. NARENDER YADAV (TGT)

20	TEACHING AID RESOURCE ROOM	MRS. KALPA CHAKROBORTY (PRT) MRS. REKHA RAWAT (PRT)
21	ECO CLUB	MR. NARENDER YADAV I/C MRS. GAYATRI KAMAN
22	VIDYALAYA PATRIKA	MRS. GAYATRI KAMAN I/C MR. SHAWON DAS MR. SAGIR AHAMAD PGT (HINDI)
23	GUIDANCE AND COUNSELING	MRS. M. SAINI TGT(P & HE) I/C
24	AEP, ACP	MRS. M. SAINI TGT(P & HE) I/C MR. NARENDER YADAV TGT(SST)
25	NIOS	MR. SHAWON DAS I/C
26	OLYMPIAD EXAM	MR. RAGI UDAYKUMAR PGT(MATH) I/C MR. BISWAJIT DAS TGT (WE)
27	PTA	MR. SHAWON DAS I/C MRS. ANUPAMA JALAN (PRT)
28	CHECKING OF SCHOOL UNIFORM	MRS. M. SAINI TGT(PHE) I/C MR. SANTOSH KUMAR (PRT)
29	LATE COMERS	MRS. M. SAINI TGT(PHE) MR. SARVESH KUMAR(PRT)
30	RAJBHASHA	MR. SAGIR AHAMADPGT (HINDI)
31	STAFF QUARTER	MR. BISWAJIT DASI/C MR.SANTOSH KUMAR
32	PHOTOGRAPHY	MR. SHEKHAR GODALA I/C MR. SAWON DAS TGT(SKT)
33	TC FORM CHECKING AND LOCAL TRANSFER	MR. BISWAJIT DAS MRS. ANUPAMA JALAN MR. S C NATH (SUB STAFF)
34	FIRST AID	MRS. M. SAINI TGT(PET) MR. MONI SINGHA
35	EXCURSION	MRS. GAYATRI KAMAN I/C MR. NARENDER YADAV MRS. KALPA CHAKROBORTY
36	SUBJECT CONVENER	MRS. GAYATRI KAMAN PGT (ENG) MR. SAGIR AHAMAD PGT (HINDI) MR. RAGI UDAYKUMAR PGT(MATHS) MR. NARENDER YADAV TGT(SST) MR. NAMAN RATHAUR PGT (PHY)

37	ONLINE FEE COLLECTION	MR. SHEKHAR GODALA I/C MR. SARVESH KUMAR
38	MAINTENANCE OF ALL OFFICE RECORDS, CORRESPONDENCE, MAIL IN OUT RECORDS, FILES, FOLDERS,ISSUE OF TC,CASH BOOK, FEE COLLECTION	MR. MEWALAL MR S C NATH (SUB STAFF)
39	MAINTENANCE OF ISSUING CHEQUE, ALL RECORDS OF TA CLAIMS, CUSTODY OF ALL VOUCHERS, BILL, ADVANCE, ISSUE OF CS 12,DEPOSIT AT BANK, INCOME TAX,,TPT	MR. SHAWON DAS TGT(AE)
40	STAFF ROOM	MR. SAGIR AHAMAD MRS. ANUPAMA JALAN
41	DUTY BEFORE ARRIVAL OF STUDENTS	MR. SANTOSH KUMAR MR. NARENDER YADAV
42	DUTY AT THE TIME OF DEPARTURE OF STUDENTS	ALL AVAILABLE TEACHERS
43	MOVEMENT CHECKING AT SCHOOL BUILDING ENTRANCE, COLLECTION OF MAIL FROM POST OFFICE	MR. MOHAN RANJAN DEBNATH(SUB STAFF) MR. S C NATH
44	MOVEMENT CHECKING AROUND SCHOOL BUILDING ,PARKING, WATER SUPPLY, SUPERVISION OF DRINKING WATER , LAB. DUTY(PHYSICS,CHEMISTRY, BIO, COMPUTER LAB) CLEANINESS WORK	MR. SHYAMAL (SUB STAFF)
45	MOVEMENT CHECKING INSIDE SCHOOL BUILDING, ARRANGEMENT REGISTER , BANK & POST OFFICE ELECT BILL, INCOME TAX	MR. MOHAN (SUB STAFF)
46	CIRCULATION, ARRANGEMENT , BELL TIMELY, GATE DUTY ETC.	MR. SWAPAN SUKLABAIDYA
47	KV SHAALA DARPAN	MR.SHEKHAR GODALA PGT(CS) I/C MRS. REKHA RAWAT MR. MANDEEP KUMAR
48	MAIL CHEKING /SENDING	MR. SHAWON DAS MR. SHEKHAR GODALA I/C MR. UDAY KUMAR PGT(MATHEMATICS)
49	FLAG HOSTING/LOWERING	MR. NARENDER YADAV I/C MR. BISWAJIT DAS TGT (WE)
50	ALUMNI ASSOCIATION	MR. SHAWON DAS TGT(AE) MRS. KALPA CHAKROBORTY

51	NOTICE BOARDS LIBRARY PRIMARY SECONDARY ECO CLUB EXAM/ EXTERNAL MAIN GATE NOTICE BOARD	MR. SANTOSH KUMAR MR. BISWAJIT DAS MR. NARENDER YADAV MR. RAGI UDAYKUMAR
52	MAINTENANCE OF RECORD OF INCOMING /OUT GOING PEOPLE AT ENTRANCE GATE	MR. SWAPAN SUKLABAIDYA
53	OFFICE INCHARGE/ ACCOUNT NCHARGE/ MAINTENANCE OF OFFICE RECORDS ETC.	MR. MEWA LAL
54	SWACHH BHARAT ABHIYAN/ GREEN SCHOOL /NURSERY	MR. BISWAJIT DAS I/C MR. MANDEEP KUMAR PGT(BIO) (CONT.) MR. SHYAMAL(SUB STAFF)
55	PURCHASE COMMITTEE	MR. RAGI UDAYKUMAR PGT(MATHS) MR. SHAWON DAS TGT(AE) MS. KALPANA RANI TGT(MATHS) MR. S.C.NATH
56	PISA	MR. RAGI UDAYKUMAR PGT(MATHEMATICS) MR. BISWAJIT DAS
57	SOCIAL SCIENCE EXHIBITION	MR. NARENDER YADAV
58	SCIENCE EXHIBITION & SCIENCE OLYMPIAD	MR. MANDEEP KUMAR PGT(BIOLOGY) MR. KRISHAN KUMAR SAINI PGT(CHEMISTRY)

PRINCIPAL